

a city-wide advocacy project

AdvoCard

for users of mental health services

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3 June 2019

Advocacy Workers (mental health or substance misuse)

Dear Applicant

Thank you for your interest in the above posts with AdvoCard and for requesting an information pack. Enclosed you will find the following:

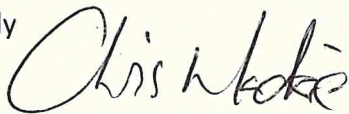
- Job Descriptions (x2)
- Person Specification (x2)
- Application Form
- Protection of Vulnerable Groups Self Declaration Form
- Equal Opportunities Monitoring Form

Please fill in the application form, indicating clearly which post you would like to apply for, and your preferred number of hours per week. This should be returned to us by the deadline stated of Friday 21 June 2019 (please return two, tailored applications forms, should you wish to apply for both posts). Also, ensure that you return the Protection of Vulnerable Groups Self Declaration Form scanned by email or by post as this should be signed. Your Equal Opportunities Monitoring Form should also be returned and can be sent by email or post. Both forms will be stored separately to your application form and will not be seen by the selection panel.

Background information about AdvoCard can be found on our website - www.advocard.org.uk. I would strongly recommend that you review the information contained therein prior to completing your application.

I look forward to receiving your completed application form. Should you have any queries then please do not hesitate to contact the office on the above number.

Yours faithfully



Chris Mackie
Managing Director