

a city-wide advocacy project

AdvoCard

for users of mental health services

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26 April 2019

Operations Director

Dear Applicant

Thank you for your interest in the above post with AdvoCard and for requesting an information pack. Enclosed you will find the following:

- Job Description
- Person Specification
- Application Form
- Protection of Vulnerable Groups Self Declaration Form
- Equal Opportunities Monitoring Form

Please fill in the application form, as appropriate, and return to us by the deadline stated of Friday 17 May 2019. Please ensure that you return the Protection of Vulnerable Groups Self Declaration Form by post as this should be signed. Your Equal Opportunities Monitoring Form must also be returned and can be sent by email or post. It will be stored separately to your application form and not seen by the selection panel.

Background information about AdvoCard can be found on our website - www.advocard.org.uk

I look forward to receiving your completed application form. Should you have any queries then please do not hesitate to contact the office on the above number.

Yours faithfully



Chris Mackie
Managing Director